

HARLING PARISH COUNCIL

ANNUAL ACTION PLAN 2021

AIM	OBJECTIVE	ACTIONED BY	BUDGET	TIMESCALE	COMPLETION
Review and updating of policies and procedures	To remain compliant	Clerk	n/a	Ongoing	
Review of allotment fees	Ensure best value is obtained	Clerk/RFO/Full Council	n/a	Spring 2021	
Allotment Awards	Community engagement	Clerk	£100 max prize money from S137 budget <i>(improvement of appearance of villages)</i>	Summer 2021	
Coffee morning	Community engagement	Clerk	Hire of hall	As soon as restrictions allow	

Councillor training	Continued understanding of councils policies and procedures	Councillors responsibility	£1100	Ongoing	
CILCA	To have the core knowledge and skills for working with a local council	Clerk	£586 (£100 bursary received from SLCC)	September 2021	
LED Replacements	All obsolete lamps replaced	Clerk	£3,000 (EMR)	Ongoing	
Review of Allotment leases	To ensure are compliant with latest recommendations from NAS	Clerk/Full Council	n/a	Spring 2021	
Traffic safety gates	Traffic management	Cllr Blades/RFO	£2,500	Summer 2021	
Cemetery car park	Improve safety for users	Clerk/Cllr Edge & Cllr Copping	£10,000	Summer 2021	

Adopted May 2020

Reviewed and Updated December 2020

Reviewed and Updated February 2021

Clerk