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**Minutes of a Meeting of Harling Parish Council,**

**Held in the Old School Hall, East Harling on Wednesday 18th March 2020 at 10am**

**PRESENT**

Cllr P Edge (Chairman)

Cllr J Jacobs (Vice Chair) Cllr K Raynor

Cllr L Mould Cllr D Stone

Cllr G Jubb Cllr B Copping

Cllr S Blades Cllr J Denniss

Mrs K Filby (Clerk)

Dr A Hayward and 3 members of the Public were present.

1. **APOLOGIES WERE RECEIVED AND ACCEPTED**

Cllr R Allen, Cllr G Denham

1. **TO DEAL WITH MATTERS RELATED TO THE COVID-19 PANDEMIC**
2. Dr Hayward spoke in length on this virus, its symptoms, vulnerable groups, isolation etc.
3. The Parish Council resolved to set up a volunteer group for residents, village broken down into zones and Councillors to be responsible for their own zone.
4. The Clerk to arrange a further meeting for the following day to set up the system.
5. All meetings to be postponed until further notice, Council to follow advice from NALC and SLCC.

10/20

1. It was agreed that in light of meetings not taking place, that the Clerk shall have delegated authority to make decisions and have unlimited spending powers on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.

This will be carried out where possible by consultation with members by electronic means or telephone. The Clerk will further consult with the Chairman for guidance as necessary. This delegation extends to legislation within the Councils standing orders and financial regulations. Any decisions made within this time must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Council.

1. Groundsmen to carry on duties as normal following Government guidelines

Meeting Closed 12noon

 11/20